

# **INTEGRATED FLOOD RESILIENCE AND ADAPTATION PROJECT (IFRAP)**

## **Terms of Reference**

### **Consulting Services – Financial Management Specialist**

(Housing and Reconstruction Unit/Project Implementation Unit (PIU))  
under Project Component iii- Resilient Housing Reconstruction and Restoration

#### **1. Background**

Balochistan has been disproportionately affected by the 2022 floods. The floods have exacerbated the socio-economic challenges in the province, pushing the multidimensional poverty rate to 81.1 percent from 70.2 percent. Agriculture, the backbone of Balochistan's economy, is the hardest-hit sector is agriculture. Agriculture makes up 52 percent of the provincial GDP and 67 percent of the labor force. The floods caused over 500,000 livestock casualties (63 percent of the national total), amounting to production losses of PKR 79,619 million. Livestock losses have negatively impacted livelihoods (70 percent of households depend on livestock for their livelihoods and income). In addition, the harvest failure due to the floods during the "Kharif" season resulted in production losses amounting to nearly US\$2 billion, compromising livelihoods and food security. Since June, pre-flood flood commodity prices have significantly increased, with Balochistan reporting the country's highest food insecurity at 23.4 percent. The damage to 586 primary health facilities in Balochistan (305 fully damaged, 282 partial) has further disrupted essential health services. As a result, the province currently has the highest proportion of people (59 percent) who lack access to health facilities. In addition, a multisectoral rapid needs assessment (RNA) conducted in 515 villages across ten districts of Balochistan found that approximately 2,000 classrooms have been damaged and destroyed, the recovery of which will cost over PKR 24.4 million.

Balochistan experienced widespread damage to critical infrastructures, especially housing, transport and communications, WASH, and community-level facilities. Specifically, the floods have caused damage to more than 190,000 housing units across the province, including close to 69,000 units destroyed and more than 120,000 partially damaged. Infrastructure damage has caused the temporary isolation of most of Balochistan, with 2,222km of roads and 43 bridges damaged, impeding people's ability to access healthcare, food markets, and other vital services and restricting the delivery of aid to people who need it. Across the province, 456 flood protection/irrigation schemes were partially damaged or destroyed, including 367 water supply and 89 sanitation schemes.

Overall, the National PDNA report prepared by Ministry of Planning, Development and Special Initiatives (MoPDSI) in close coordination with all provinces indicates that Balochistan requires PKR 491 billion (US\$2.3 billion) for recovery and reconstruction over the next 5 to 7 years. This estimate does not include investments to strengthen Balochistan's overall resilience to future climate shocks. The Post Disaster Needs Assessment (PDNA) and Resilient Recovery, Rehabilitation, and Reconstruction Framework (4RF) suggest that cross-sector recovery requires both short- and medium-term reconstruction and rehabilitation as well as long-term critical reforms to address resilience and to build back better. Against this backdrop, the GoP has requested the World Bank to urgently support the immediate needs of Balochistan for flood recovery and reconstruction in core socioeconomic sectors to help restore livelihoods and essential services, including housing, WASH, transport, agriculture, and irrigation, while building a foundation for

long-term flood resilience through strengthening institutions and information (including hydromet and early warning capacities) through the Integrated Flood Resilience And Adaptation Project (IFRAP). The project scope consists of five components. These are (i) community infrastructure rehabilitation; (ii) strengthening hydromet and climate services; (iii) resilient housing reconstruction and restoration; (iv) livelihoods support and watershed management; and (v) project management, technical assistance, and institutional strengthening. The project also includes a contingency emergency response component (CERC) to allow flexibility to reallocate funds in case of an eligible emergency during project implementation.

## **2. Objective:**

The FMS will directly report to the Project Director - HRU and head the finance team. The primary responsibility will be to assist the Project Director in overseeing and managing the planning, implementation, and supervision of housing reconstruction activities and disbursement of payment to the beneficiaries of efftives of flood – 2022 in Balochistan

## **3. Specific Tasks and Responsibilities**

### Budgeting and Planning:

Develop comprehensive plans and strategies for the effective management and implementation of disbursement arrangements for payments to flood affectees in accordance with the grant manual of housing.

Implement and oversee the execution of disbursement arrangements, ensuring compliance with established procedures and guidelines.

Manage the allocation and distribution of funds to beneficiaries, adhering to the approved budget and financial regulations.

Support the project team in preparing the annual financial work plan of the project.

Prepare annual budget estimates and revised budget estimates based on the Work Plan/Cash Plan in accordance with Government of Pakistan budgeting rules and regulations.

Submit the budget estimates for inclusion in the Public Sector Development Program of the relevant year and follow up for the release of approved budget.

Upload the annual budget on the National FMIS and prepare monthly monitoring reports comparing actual expenditure against the budget, highlighting weak performing areas for the attention of the Project Director.

Prepare annual and quarterly disbursement forecasts for all components of the project in line with the project's procurement plan and Work Plan/Cash Plan.

### Funds Management:

Prepare cash forecasts on a quarterly basis in coordination with the project team and submit them to the World Bank for advance and replenishment of advance.

Prepare and process withdrawal applications in accordance with the Bank's Disbursement Guidelines.

Track funds and follow up with the National Bank of Pakistan and the World Bank to ensure timely credit of funds into the project's assignment accounts.

Assist in the preparation of the annual financial work plan for the project, focusing on the disbursement of payments to flood affectees.

Develop annual budget estimates and revised budget estimates based on the project's work plan/cash plan, in alignment with government budgeting rules and regulations.

Make arrangements with commercial banks to provide communities with banking services and facilitate communities in opening bank accounts in designated commercial banks in accordance with the designed fiduciary guidelines.

Ensure appropriate measures for the refund of funds to the World Bank if required.

Prepare necessary documentation and liaise with relevant departments for the closure of project accounts after the closing date or grace period, whichever is later.

#### Expenditure/Payment Processing:

Oversee the processing of payments to flood affectees, ensuring compliance with internal control frameworks and government regulations.

Ensure compliance with the internal control framework and government rules and procedures while processing payments.

Apply pre-audit checks on all payments before payment from the assignment account(s), including budget availability, sanction of competent authority, and compliance with applicable financial rules and regulations.

Ensure that only eligible payments are forwarded for the Project Director's approval and drawing funds from the assignment account.

Manage the financial aspects of the contracts under implementation, including payment terms, purchase orders, and variation orders.

#### Accounting and Record Management:

Record all transactions timely and accurately in the books of accounts and ensure that no expenditure remains unaccounted.

Maintain accounts on a cash basis as per government accounting procedure i.e., New Accounting Model and CGA's approved Financial Management Manual.

Maintain PIFRA SAP R/3 (National FMIS) software and work to integrate HRU in the National FMIS as per legal requirements.

Oversee the process of entering transaction-level data in the National FMIS and generating vouchers from the system.

Ensure up-to-date maintenance of adequate registers, books of accounts, and records in an appropriate order and format to meet government and donors' requirements and to facilitate the classification and analysis of financial information for monitoring the project's progress.

#### Financial Reporting:

Prepare Quarterly Financial Summaries and submit them to the Project Director and the World Bank in time for review and approval.

Prepare annual financial statements as per Cash Basis IPSAS and submit them to the Auditors within two months of the close of the financial year.

Prepare periodic financial reports specified under the Legal Agreement or recommended by the World Bank.

#### Internal Controls:

Suggest strengthening internal control practices towards Institutional strengthening.

#### Audit:

Make arrangements for the timely initiation and completion of audits of projects and ensure that reports produced comply with the audit requirements of the Government and the World Bank.

Ensure that the projects are adequately reflected in the audit plan issued by DG and that internal audit is periodically conducted in accordance with the internal audit plan.

Cooperate with the World Bank, Government, and other partners to improve project financial management, particularly in terms of following up the action points agreed in the project legal documents.

**Any Other Task Assigned by the Project Director:**

Be flexible to undertake additional responsibilities or tasks as assigned by the PD – HRU and Project Director FPMU- IFRAP.

**4. Consultant Qualification and Experience**

An accounting degree preferably CA /ACCA/ACMA with 5 years of post-qualification experience.

Knowledge of fund accounting, financial management of large major donor cooperative agreements.

Experience of working with development projects will be given extra marks.

Experience of implementing financial control systems at field level.

Skills:

Excellent English and Urdu communication skills required; knowledge of local languages is a plus.

**5. Time frame of Consultancy**

The services of the Consultant will be required full-time for the entire life of the project.

**6. Selection Process:**

Consultants will be selected in accordance with the procedures set out in “The World Bank Procurement Regulations for IPF Borrowers”, November 2020